**SUPPLY CONTRACT NOTICE**

**Procurement of Datacentre Servers - Rack Server – 4 nodes, Location –** Belgrade/Serbia

**1. Reference**

020/2025

**2. Procedure**

 Local open tender procedure

**3. Programme title**

 IPA 2022 statistical cooperation programme, EU4SORS: Development of modern statistical system.

**4. Financing**

Grant Contract No: PC-25796 2024/461-466, EU4SORS: Development of modern statistical system-IPA 2022

**5. Contracting authority**

Official name: Statistical Office of the Republic of Serbia

Postal address: Milana Rakića 5

Town: Belgrade

Postal Code: 11000

E-mail: stat@stat.gov.rs

Internet address: www.stat.gov.rs

**CONTRACT SPECIFICATION**

**6. Nature of contract**

 lump sum

**7. Contract description**

 This procurement include:

1. Datacentre Servers - Rack Server – 4 nodes system, 1 pcs

**8. Number and titles of lots**

One lot only

**CONDITIONS OF PARTICIPATION**

**9. Legal basis, eligibility and rules of origin**

The legal basis of this procedure is Regulation (EU) No [2021/1529] establishing the Instrument for Pre-accession Assistance IPA III.

For this contract award procedure, participation is open to all natural persons who are nationals of and legal persons (participating either individually or in a grouping – consortium – of candidates/tenderers) which are effectively established in a  Member State of the European Union or in an eligible country or territory as defined under Article 11 of Regulation (EU) No [2021/1529]  establishing the Instrument for Pre-accession Assistance (IPA III). Participation is also open to international organisations.

**11. Number of tenders**

No more than one tender can be submitted by a natural or legal person whatever the form of participation (as an individual legal entity or as leader or member of a consortium submitting a tender). In the event that a natural or legal person submits more than one tender, all tenders in which that person has participated will be excluded.

**12. Grounds for exclusion**

As part of the tender, tenderers must submit a signed declaration, included in the tender form, to the effect that they are not in any of the exclusion situations listed in Section 2.6.10.1. of the practical guide.

Tenderer included in the lists of EU restrictive measures (see Section 2.4. of the PRAG) at the moment of the award decision cannot be awarded the contract.

**13. Sub-contracting**

Subcontracting is allowed.

**PROVISIONAL TIMETABLE**

**14. Provisional commencement date of the contract**

1./8/2025

**15. Implementation period of the tasks**

 90 Days

**SELECTION AND AWARD CRITERIA**

**16. Selection criteria**

Capacity-providing entities

An economic operator (i.e. candidate or tenderer) may, where appropriate and for a particular contract, rely on the capacities of other entities, regardless of the legal nature of the links it has with them. If the economic operator relies on other entities, it must in that case prove to the contracting authority that it will have at its disposal the resources necessary for the performance of the contract by producing a commitment by those entities to place those resources at its disposal. Such entities, for instance the parent company of the economic operator, must respect the same rules of eligibility and notably that of nationality as the economic operator relying on them and must comply with the selection criteria for which the economic operator relies on them. **Furthermore, the data for this third entity for the relevant selection criterion should be included in a separate document**. Proof of the capacity will also have to be provided when requested by the contracting authority.

With regard to technical and professional criteria, an economic operator may only rely on the capacities of other entities where the latter will perform the tasks for which these capacities are required.

With regard to economic and financial criteria, the entities upon whose capacity the economic operator relies, become jointly and severally liable for the performance of the contract.

The following selection criteria will be applied to the tenderers. In the case of tenders submitted by a consortium, these selection criteria will be applied to the consortium as a whole if not specified otherwise. The selection criteria will not be applied to natural persons and single-member companies when they are sub-contractors.

1. **Economic and financial capacity of the tenderer (**based on item 3 of the tender form). In case of tenderer being a public body, equivalent information should be provided. The reference period which will be taken into account will be the last three financial years for which accounts have been closed.

Criteria for legal persons:

1. The Bidder shall submit audited financial statements or, if not required by the law of the Bidder’s country, other financial statements acceptable to the Purchaser, during **the last three years (2022-2024)** prior to bid submission deadline, demonstrating the current soundness of the Bidder’s financial position. For a joint venture, this requirement shall be met by each member.

In addition, the Bidder shall document to have minimum average annual turnover of **EUR 200,000**, calculated as total certified payments received for contracts in progress or completed, within the last three years (2022-2024) prior to bid submission deadline. For a joint venture, this requirement shall be met by all the members combined.

Criteria for natural persons:

1- the available financial resources of the tenderer must exceed the annualised maximum budget of the contract.

2- the financial situation of the tenderer should not be in deficit, taken into account debts, at the beginning and end of year.

The Tenderer shall submit audited financial statements or, if not required by the law of the Tenderer’s country, other financial statements acceptable to the Purchaser, during the last three years (2022-2024) prior to bid submission deadline, demonstrating the current soundness of the Tenderer’s financial position. For a joint venture, this requirement shall be met by each member.

 In addition, the Tenderer shall document to have minimum average annual turnover of exceed the annualised maximum budget of the contract, calculated as total certified payments received for contracts in progress or completed, within the last three years (2022-2024) prior to bid submission deadline. For a joint venture, this requirement shall be met by all members combined.

**2)** **Professional capacity of the tenderer (**based on items 4 of the tender form).

The reference period which will be taken into account will be the last three years preceding the submission deadline.

Criteria for legal and natural persons:

The bidder must be authorized by the manufacturer or the representative office of the manufacturer for the territory of the Republic of Serbia to offer and sell the goods that are the subject of procurement

 The Bidder is obliged to submit:

* Confirmation of the manufacturer or representative office of the manufacturer for the territory of the Republic of Serbia that the bidder is authorized to offer and sell the goods that are the subject of procurement. The confirmation must be addressed to the bidder and refer to the procurement in question.
* Confirmation of the manufacturer or representative office of the manufacturer for the territory of the Republic of Serbia, for the offered subject goods, from the Technical Specification, by which the bidder proves the compliance of the offered goods with the required technical specifications from this Tender documents. The confirmation must be addressed to the bidder and refer to the procurement in question.

**3) Technical capacity of tenderer** (based on items 5 and 6 of the tender form). The reference period which will be taken into account will be the last [three years] preceding the submission deadline.

This means that the contract the tenderer refers to could have been started at any time during the indicated period but it does not necessarily have to be completed during that period, nor implemented during the entire period. Tenderers are allowed to refer either to supply contracts completed within the reference period (although started earlier) or to supply contracts not yet completed. Only the portion satisfactorily completed during the reference period will be taken into consideration. This portion will have to be supported by documentary evidence (statement or certificate from the entity which awarded the contract, proof of payment) also detailing its value. If a tenderer has implemented the supply contract in a consortium, the percentage that the tenderer has successfully completed must be clear from the documentary evidence, together with a description of the nature of the supplies provided if the selection criteria relating to the pertinence of the experience have been used.

Criteria for legal and natural persons:

The Bidder shall submit certification/licensing evidence for at least:

* One (1) person ITIL certified - global framework of best practices for IT service management focused on reducing risk, improving customer relations, and supporting IT environments, demonstrate in-depth knowledge of the IT Service Management Lifecycle
* One (1) engineer with valid certificate for: Network Professional Data Center, Network Professional Security, Network Professional Enterprise, and minimum one of them having a valid certificate for Information Systems Security Professional CISSP (ISC2), or equivalent.
1. **Specific Experience**: The Bidder shall demonstrate that it has successfully completed at least two (2)contracts within the last three (3) yearsprior to bid submission deadline with the similar scope and value

For a joint venture, this requirement may be met by all members combined.

1. **Documentary Evidence:** The Bidder shall furnish documentary evidence to demonstrate that the Goods it offers meet the following usage requirement:
* **Technical solution description and technical specifications:** Detailed datasheets for all required devices and equipment

Product catalog - The offered goods must have the required technical characteristics, which is proven by submitting in the offer a detailed description and technical documentation, i.e. a catalog/excerpt from the catalog with technical characteristics for all the equipment offered, which must correspond to the required technical characteristics or may be better than the required ones. If the features of the offered equipment required by the technical specification are not fully specified in the submitted technical documentation, that is, the catalog/excerpt from the catalog, it is necessary to submit a statement from the manufacturer or the local representative office of the manufacturer that the offered equipment has all the required technical characteristics or that it has better characteristics than required, for those characteristics that are not contained in the submitted technical documentation/catalog excerpt from the catalog

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**17. Award criteria**

Price

**TENDERING**

**18. Deadline for submission of tenders**

The deadline for submission of tenders is 15/7/2025 till 14:00 AM.

**19. Tender format and details to be provided**

**Tenders must be submitted using the standard tender form.**

The tender must be accompanied by a declaration on honour on exclusion and selection criteria using the template available from the following Internet address:

 <https://wikis.ec.europa.eu/display/ExactExternalWiki/Annexes#Annexes-AnnexesA(Ch.2):General>

Any additional documentation (brochure, letter, etc.) sent with a tender will not be taken into consideration.

**20. How tenders may be submitted**

Tenders must be submitted in English exclusively to the contracting authority, using the means specified in point 10 of the instructions to tenderers.

**Tenders submitted by any other means will not be considered.**

By submitting a tender tenderer accept to receive notification of the outcome of the procedure by electronic means.

**21. Alteration or withdrawal of tenders**

Tenderers may alter or withdraw their tenders by written notification prior to the deadline for submission of tenders. No tender may be altered after this deadline.

Any such notification of alteration or withdrawal shall be prepared and submitted in accordance with point 15 of the instructions to tenderers.

**22. Operational language**

All written communications for this tender procedure and contract must be in English.

**23. Additional information**

Financial data to be provided by the candidate in the standard application form must be expressed in EUR or RSD. If applicable, where a candidate refers to amounts originally expressed in an RSD, the conversion to EUR from RSD shall be made in accordance with the middle exchange rate EUR/RSD National bank of Serbia on the 15/7/2025.

Opening time of the Statistical office of the Republic of Serbia at address, Milana Rakića 5, Belgrade, are 07:30-15:30.

The contract title and the Publication reference must be clearly marked on the envelope containing the tender and must always be mentioned in all subsequent correspondence with the contracting authority.

Tenders submitted by any other means will not be considered.